

SATHISH KUMAR

CONTACT

+971 56 532 5453

nataniuel1@gmail.com

DUBAI, Dubai

SKILLS

- Department Coordination
- Staff Training
- Document Control
- Job Assignments
- Opera PMS

LANGUAGES

- **English**
  Fluent
- **Hindi**
  Intermediate
- **Tamil**
  Native

CAREER OBJECTIVE

Highly motivated supervision professional with experience leading a housekeeping team. Expertise in training and managing staff, delegating tasks, and streamlining processes for maximum efficiency. Proven ability to maintain a safe and clean environment while setting and achieving quality standards. Strong organizational, problem-solving, and interpersonal skills to build and maintain positive relationships with staff and customers.

EXPERIENCE

July 2022 - Present

Housekeeping Supervisor

Two seasons Hotel & Apartments, Dubai

- Conducts quality inspection of guestrooms and public areas (function rooms, restaurants/outlets, stairways, restrooms, elevators, lockers, heart-of-the-house, offices, parking, etc.) per established procedures asguided by established standards
- Records and notes down items that require repair and follow-up
- Submits recommendations for painting, repair, furnishing, relocation of equipment and space to the Executive Housekeeper for consideration
- Coordinates with Engineering on needed repairs / maintenance work and follows up on outstanding work orders as needed
- Follows up and re-checks areas which are not attended to withinacceptable timeframe
- Checks on completion and quality of accomplished work
- Ensures the implementation of cyclical cleaning schedules for area of assignment
- Coordinates cleaning schedules with areas concerned prior to date such that the process is maximized
- Establishes close coordination with the laundry department to ensure fast flow of clean linens for guestrooms and the outlets
- Assists the Assistant Executive Housekeeper in communicating all relevant information to housekeeping associates assigned at the public areas and floors
- Facilitate associates briefings, as assigned and/or needed
- Assists in administering Lost and Found procedures by consistently reminding associates to follow established procedures
- Regularly reviews work cycles and ensures associates schedules are coordinated with the peaks and slack of operations to maximize productivity

November 2021 - June 2022

Team Leader

EXPO VILLAGE AT EXPO 2020, Dubai, DUBAI

July 2016 - March 2020

Housekeeping Supervisor

HOTEL RAMYAS, TRICHY

October 2013 - January 2016

Housekeeping Attendant

HOTEL JOOD PALACE, DUBAI

July 2012 - October 2013

Housekeeping Jr Supervisor

HOTEL WOODLANDS, BANGALORE

February 2012 - June 2012

Housekeeping Supervisor

KUWAIT PALACE – KUWAIT

December 2009 - November 2011

Room attendant

SAVOY DELUXE HOTEL APARTMENT, DUBAI

February 2008 - August 2009

Room Attendant

HOTEL RAMADA PLAZA PALM GROVE, MUMBAI

April 2006 - July 2006

Internship Student

Vijay Residency, Comfort Inn Group, Bangalore

January 2005 - November 2005

Trainee

Sheveroys Hotel, Yercaud Hills

April 2005 - June 2005

Trainee

Hotel Manohar, Hyderabad

November 2004 - January 2005

Hotel Viceroy, Hyderabad

EDUCATION

January 2007

Bachelor of Science in Hotel Management and Tourism
Annamalai University through Distance Education

January 2007
Diploma in Hotel Management and Catering Technology

January 2007
COMPUTER LITERACY in Automation Office
TN JOBS

January 2004
Senior Computer Course (Basic of Computer -One Month course
T JOB

CERTIFICATIONS

- Hotel management & tourism

REFERENCES

References available upon request

ADDITIONAL INFORMATION

Date of Birth : 15th June 1986
Sex : Male
Father's Name : Mr. K. Periyasamy
Nationality : Indian
Marital Status : Single
Passport Number : G 5291478(Old) P8778542(New)
Issued on : 01/06/2017
Issued at : Tiruchirappalli, Tamil Nadu – India.
Expires on : 31/05/2027

DECLARATION

I here by declare that the above furnished information are true, there fore if any part of the information should be found as untrue, I can be contacted in the above contact. Further details can be provided upon request as needed.

YOURS TRULY,

SATHISHKUMAR