HOUSEKEEPER

KHALIL AHMED



CONTACT INFORMATION

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Panjgur Balochistan Pakistan

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SKILLS

- Attention to detail
- Time management
- Organization
- Communication
- Physical stamina
- Customer service
- Teamwork
- Flexibility
- Problem-solving

LANGUAGES

- English | Advanced
- Spanish | Elementary
- Persian | Intermediate
- Urdu | Native
- Hindi | Advanced

OBJECTIVE

Experienced and meticulous Housekeeper with a proven track record of maintaining a clean and organized environment. Skilled in managing household duties efficiently. Dedicated and reliable with excellent attention to detail.

EXPERIENCE

HOUSEKEEPER

Hotel Deluxe. Quetta PAK | Mar 2018 - Dec 2022

- Completed thorough room cleanings with attention to detail and efficiency.
- Managed inventory and restocked supplies to ensure guest satisfaction.
- Worked collaboratively with team members to meet cleaning quotas and deadlines.
- Provided exceptional customer service by addressing guest requests promptly and professionally.

STORE KEEPER

Behroz Warehousing. Panjgur Balochistan PAK | Feb 2023 - Present

- Maintained accurate inventory records to ensure efficient stock management and timely replenishment.
- Conducted regular stock audits to identify discrepancies and implement corrective measures.
- Coordinated with suppliers to ensure timely delivery of goods and resolve any issues.

EDUCATION

ASSOCIATES OF ARTS

Boys Degree College. Panjgur Balochistan PAK | 2013 - 2015

COMPUTER TECHNICIAN

Vocational Training Center (NGO). Panjgur Balochistan PAK | 2021 - 2022

CERTIFICATIONS & COURSES

I completed a short course in Computer Science and received a certificate for it.