RAJENDR DAYYALA

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Total Experience: 2+ years

HOUSEKEEPING
Experience: 2 years

Career Objective:

To work in a challenging Room Operations Department at an Housekeeping Attendant role, where my experience is an asset to the team and where I can continue to develop my skills and my career. To achieve the best in whatever I do, to ensure that guest&associate satisfaction.

Education:

2017: 12th, Ts Board
Government Junior college

2014: 10th, Telangana Board
ZP High School

CAREER GROWTH:

- Worked as **Cabin Appearance agent** in **Qatar Aviation Services, Doha,Qatar** from October 2022 to November 2023.
- Worked as a **Housekeeping Associate** in **Novotel Hyderabad ,India** from August 2021 to September 2022.
- Worked as **Housekeeping Attendant** in **iStay Hotel Jubilee hills, Hyderabad, India** from February 2020 to July 2021.

JOB PROFILE – HOUSKEEPING ASSOCIATE :

- Responsible for the room caning .
- Inspecting the rooms and getting them ready for the guest arrival.
- Responsible for new associate's trainings for the department.
- Conducting morning briefings.
- Organizing departmental meeting.

JOB PROFILE – HOUSEKEEPING ATTENDANT

- Cleaning and sanitizing guest rooms, bathrooms, and common areas.
- Making beds, changing linens, and replenishing towels and amenities.
- Vacuuming, sweeping, mopping, and dusting floors and surfaces.
- Inspecting rooms for cleanliness and reporting any maintenance issues or damages.
- Assisting guests with inquiries, requests, and special needs.
- Handling lost and found items according to established procedures.
- Maintaining cleaning equipment and supplies.

Award And Recognitions :

- completed over 2+ Years in Hotel industry
- Awarded the best associate in month of July 2022 at **Novotel Hyderabad Airport, India**

CERTIFICATE OF COMPLETION :

I have completed my vocational Training in **Housekeeping Department** in **Pratham Institute Hyderabad, India** in 2020

LANGUAGE KNON:

- English
- Hindi
- Telugu

TECHNICAL SKILLS:

- MS Word
- MS PowerPoint

PERSONAL INFORMATION:

- Date of Birth : 30 April 1999
- Gender : Male
- Marital Status : Single
- Nationality : Indian
- Passport Number : w3235114

Declaration:

I hereby declare that all the details furnished above are true to best of my knowledge and belief.

Place: Hyderabad

Date:

RAJENDAR DAYYALA